

## Honors Contract Application

- **Only students in Communication Department Honors** should complete this form and submit it to the Department Honors Coordinator. Electronic submission (email) is preferable.
- **Completed and signed applications are due ideally by the end of the first week of classes.**
- A grade of B is required in the course to receive Honors credit; a B- or less receives regular credit.
- All items and signatures are required unless otherwise noted; incomplete application will be returned. **Please type information (except signatures) if possible.**

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

ASU Email: \_\_\_\_\_@appstate.edu Phone: (\_\_\_\_) \_\_\_\_\_

Expected graduation term: \_\_\_\_\_ First semester at ASU: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ GPA of previous semester \_\_\_\_\_

Pursuing (check all that apply): \_\_\_\_\_ University Honors \_\_\_\_\_ Dept Honors \_\_\_\_\_)

Have you completed an Honors contract previously? \_\_\_\_\_ No \_\_\_\_\_ Yes

If yes, provide the course dept/ number and semester: \_\_\_\_\_

Contract course dept/number(e.g., BIO 3301-101) & CRN: \_\_\_\_\_ CRN: \_\_\_\_\_

Title of course: \_\_\_\_\_ Semester enrolled: \_\_\_\_\_

Instructor's name and dept: \_\_\_\_\_

Instructor's faculty title (e.g., Assistant Professor): \_\_\_\_\_

Instructor's ASU email: \_\_\_\_\_@appstate.edu

Reason for contracting *this specific course* and how work fits with your Honors curriculum and future goals:

Please list any prior Honors courses and any other relevant courses to the proposed Honors contract:

Department, Number & Name	Hours	Semester	Grade
Ex: HON 2515: Harry Pottery & Social Justice	3	Spring 2018	A-

**Both pages must be completed**

Honors contracts require both quantitatively and qualitatively more work from the student, usually 10-15% additional effort beyond standard course requirements, such as additional reading, writing, researching, presenting, etc. (or combination) appropriate to the course. **The students and instructor may meet regularly outside of normal class meetings to discuss the Honors work.** Ideally, this should be every other week for at least 30 minutes.

Specific schedule of frequent, regular meetings between student and instructor *outside* of class:

<b>Honors Contract Activities:</b> Please specifically describe the extra effort required for the Honors contract- identify the length of papers, scope of extra projects, etc. Enter “N/A” if not applicable.
Literature and/or library research
Laboratory research activities or computational activities
Presentation at a disciplinary meeting or authorship/ co-authorship of a submitted publication
Poster or oral presentation at a departmental gathering, class meeting, or undergraduate research day
Other activities, such as grant writing, service learning, or community-based research

I agree to these Honors contract requirements. I will contact the Honors College if these requirements are not met.

\_\_\_\_\_  
Signature of student (**required**)

\_\_\_\_\_  
Signature of instructor (**required**)

\_\_\_\_\_  
Signature of Dept/ College Honors Director

\_\_\_\_\_  
Signature of Dept. Chairperson of Instructor  
(required only if no departmental honors director)

**Students must submit this completed form with all of the necessary signatures to the Dept. Honors Coordinator ideally by the end of the first week of classes.** Incomplete applications will be returned.

**Dept. Honors Use Only:**    \_\_\_ Approved    \_\_\_ Denied    \_\_\_ Returned to student because:

\_\_\_\_\_

The Dept. Honors Director or designee Date

Questions? Contact Dr. Angela Mead, Director of Student Services, at [meadad@appstate.edu](mailto:meadad@appstate.edu).